



Checklist

1. Project presentation text (max. 1000 words)
2. Audiovisual documentation
3. Members and collaborators biographies (max. 200 words)
4. Acknowledgements and/or logos of institutions and partners

THE DEMO PROGRAM

Through the DEMO program, the Network supports the documentation and dissemination of its co-investigators' and students' research-creation projects.

Documentation may be audio, visual, or textual, and may be produced as part of a residency, exhibition, festival, or conference. Priority will be given to research-creation projects resulting from the network's inter-university residencies.

Co-investigator members may **only** receive financial support to hire a student member dedicated to documentation.

How do I proceed?

1. Prior to the residency or public presentation, the member must make an appointment with the coordinating team by writing to communication.hexagram@gmail.ca;
2. After the information meeting, the co-researcher or student member must prepare their application document. It will allow the team to assess the eligibility of the project. This file will be published on the [web page dedicated to the program](#);

The amount is granted upon submission of a complete and approved application (see details on page 2).

ELEMENTS TO SUBMIT

Project Presentation Text

We give members *carte blanche* to create a concise presentation text written for the web*. As a general rule, **the 1000-word maximum text** should include the following elements:

- Title and subtitle;
- Approach;
- Theoretical framework;
- Process (methodology, experiments, research phases, etc.);
- Aims and outcomes (exhibitions, residencies, etc.);
- Technical resources (software, tools, etc.).

Here are some examples of good web writing practices.

- Define a guiding idea and develop it in a narrative form.
- Break the text into short paragraphs, each representing a different idea.
- Break up the text with multiple subheadings and media that illustrate the ideas in your paragraphs.
- Add descriptive captions to these images.

Audiovisual Documentation

Documentation (**maximum 15 items**) can be audio, visual or interactive (web) and must meet the following condition:

- Images must be of good quality and exported at 72 dpi;
- Video documentation can be shared via a YouTube or Vimeo link already hosted by the artist, or by sending an MP4 file, in which case the Network will host the video in “unlisted” mode on its YouTube account;
- Sound documentation must be shared via a Soundcloud link ([see example](#)) unless another method has been agreed upon in advance;
- Other types of content may be included as long as they are compatible with WordPress ([see example](#)).

Your Biography

You'll need to provide an up-to-date biography of the member and, if applicable, key contributors, including links to relevant personal and institutional web pages. Each biography should be between 150 and 200 words.

Acknowledgements

It's important to mention any support your project has received from cultural, academic, or government organizations. You may also attach a file containing logos.

TIMETABLE TO FOLLOW

It is important to adhere to the reasonable deadlines, and production schedule established during the initial meeting with the DEMO Program Manager. We will give priority to projects submitted within the previous three months to ensure a fair selection process for the many eligible projects.

Don't hesitate to contact us if you have any questions!
communication.hexagram@gmail.com